FAMILIES FIRST CORONAVIRUS RESPONSE ACT TIMESHEET

ELM

DIRECT SICK LEAVE = EMPLOYEE UNDER QUARANTINE ORDER OR SEEKING MEDICAL DIAGNOSIS DUE TO COVID 19

INDIRECT SICK LEAVE = EMPLOYEE IS CARING FOR SOMEONE QUARANTINED OR ISOLATED DUE TO COVID 19 OR IS OUT DUE TO LACK OF CHILD CARE (SCHOOL/DAYCARE CLOSURE) DUE TO COVID 19 RELATED REASONS.

EXPANDED FMLA = EMPLOYEE IS OUT DUE TO LACK OF CHILD CARE DUE TO COVID-19 RELATED REASONS.

CLIENT _____

PAY PERIOD _____ CHECK DATE _____

EMPLOYEE NAME	DIRECT SICK LEAVE HOURS	INDIRECT SICK LEAVE HOURS	EXPANDED FMLA HOURS